



Name:

Phone

eMail

**MEMBER SALE ENTRY FORM AND INVOICE**

1. Please enter one item or set per line. We strongly recommend a single number for the same items and combine in a set.
2. Enter your price for each item. Enter a code # for each item that is your initials and a number. (ex. AZ1)
3. Leave RGFA Code # Column Blank. That will be filled in by Sales Coordinators and returned to you to put on back of your tag.
4. Please fill out online form, and email to [jtipple@pacbell.net](mailto:jtipple@pacbell.net) no later than October 31th!
5. Your RGFA Code # will be assigned and emailed back to you, for you enter on the back of your ID tag.
6. Submit your sales items and a print out of this form at the November 7th meeting. Paper form needs to be signed and dated by you.
7. Please see separate handout related to pricing to determine the best price to charge.

**VERY IMPORTANT - If your personal code and RGFA code (after being assigned to you) do not match the master list, your item will not be available for sale**

Personal Code #	RGFA Code # - Do Not Enter	Item Description	Number of Items per group	Price PER item

**WAIVER:** I hereby absolve the Redwood Guild of Fiber Arts and all committee members from all responsibility for loss or damage from any cause whatsoever which may occur to the items I have brought for display or sale, before, during and/or after the sale dates. I agree to be fully responsible to the buyer of items which I have provided for sale and agree to fully indemnify and hold harmless the RGFA from any claims with respect to these items.

SIGNATURE:  Date: